

Self lay schedule

This form should be used to submit the information required to complete a draft water adoption agreement (often referred to as a “self lay agreement”). For assistance in completing the form and further information, please refer to the guidance section attached to this form.

Please return the form, fully completed to us at the address below together with

1. Copies of Land Registry documentation and other supporting documents where relevant
2. Payment for the self lay administration fee and self lay legal fee (as a minimum), ensuring that the quotation reference is written on the back of any cheque or used as a reference on any BACS payment.

Northumbrian Water
 Developer Services Water
 Northumbria House
 Abbey Road
 Pity Me
 DH15FJ
 Email: newdevelopmentwater@nwl.co.uk

| | |
|------------------------|---|
| NW ref | Q |
| Date sent to NW | |

| | |
|--|--|
| Site address | |
| Registered land title number (please provide up to date copy and plan) | |

| | | | |
|------------------------------------|--|--|--|
| Planning application number | | Number of properties included in planning application | |
|------------------------------------|--|--|--|

| | |
|---|--|
| Landowner name and address¹ | |
| Company registration number | |

| | |
|---|--|
| Landowner’s solicitor name and address | |
|---|--|

| | |
|--|--|
| | |
|--|--|

| | |
|---|--|
| Adjoining owner² name and address | |
| Company registration number | |

| | |
|------------------------------------|--|
| Developer name and address | |
| Company registration number | |

| | |
|---|--|
| Developer's solicitor name and address | |
|---|--|

| | |
|---|--|
| Self lay provider name and address | |
| Company registration number | |

Please indicate who the draft self lay agreement should be sent to:

| | |
|------------------|--|
| Name and address | |
|------------------|--|

Source of Water

We will add a date of **90 calendar days** from the date the signed Water Adoption Agreement is received from the self lay provider unless the self lay provider requests an alternative date (subject to a minimum of 28 days).

Please indicate who will be responsible for payment of infrastructure charges:

| | |
|------------------|--|
| Name and address | |
|------------------|--|

Please indicate who will carry out the following elements of Contestable Work³:

| Item | Developer Works | SLP Works | Water Company Works |
|--|-----------------|-----------|---------------------|
| Excavation, backfill and reinstatement of trenches within the Site | | | |
| Excavation, backfill and reinstatement of trenches outside of the Site | | | |
| Installation of meter housings | | | |
| Installation of mains/services within the Site (delete as appropriate) | | | |
| Installation of mains/services outside of the Site (delete as appropriate) ⁴ | | | |
| Routine in-line mains connections (i.e. Final Connections) (please state the number of connections required) | | | |
| Mains diversions (excluding the connections to existing mains) | | | |
| Water Regulations compliance certification | | | |
| Water meter installation | | | |

Please provide the following information to enable the relevant part of the agreement relating to dispute resolution to be completed.

| Party | Role | Name | Position | Email/Phone |
|-----------|-----------------------|------|----------|-------------|
| SLP | Representative | | | |
| | Senior Representative | | | |
| Developer | Representative | | | |
| | Senior Representative | | | |

Please provide the following information, for all of the parties that are applicable, to enable the relevant part of the agreement relating to day-to-day operational contact to be completed.

| Party | Name | Email | Phone |
|-----------|------|-------|-------|
| SLP | | | |
| Developer | | | |
| Owner | | | |

| | | | |
|-----------------|--|--|--|
| Adjoining Owner | | | |
|-----------------|--|--|--|

If the SLP is the designer of the proposed self lay mains and/or services, please attach and confirm the final requirements of the Fire and Rescue Service in respect of fire hydrants.

Applicant to sign below.

| | |
|-------------------|--|
| Signature | |
| Print name | |
| Company | |
| Date | |

Guidance:

General

This form is to be completed and signed on behalf of the parties wishing to enter into an agreement with us to adopt water assets.

Most of the information we have requested is required for inclusion in the draft legal agreement and therefore it is important that all of the information is provided.

Requirement for a legal adoption agreement (“self lay agreement”)

Section 51(A) of the Water Industry Act 1991 requires that those who wish to construct water mains and service pipes are required to enter into an agreement with a water undertaker to adopt them at a later date.

Form of legal agreement

The water industry, stakeholders and representatives of customers have agreed Water Sector Guidance (WSG) that includes a model form of agreement known as the Model Water Adoption Agreement (MWAA), which is to be used by all parties in England.

The WSG and agreement can be found at:

<https://www.water.org.uk/water-sector-guidance-approved-documents/>

Terms used in this form

The terms used in this form indicated in bold black text have the same meaning as in the MWAA

Notes to assist in completing this form:

¹ Please confirm whether the land on the Site it is owned by the Developer or currently in the ownership of another party

² Please confirm the owners of any adjoining land, not being public highway, in which the water mains and/or service pipes will be located.

³ As defined in our Annual Contestability Summary:

<https://www.nwl.co.uk/globalassets/customer-pdfs/developer-pdfs/nwg-annual-contestability-summary-v1.pdf>

⁴ For service connections, please provide separate information as to the plot references included in the Water Company Works.